

Plant Bid Request

Your company name	Project name:
	Bid date due:
Bid requested by:	Date plants needed:
Phone:	Delivery required <input type="checkbox"/> no <input type="checkbox"/> yes [®] (location)
Fax:	Willing to consider size substitutions <input type="checkbox"/> no <input type="checkbox"/> yes

Bidder: _____

Date: _____

SPECIES	SIZE	QTY REQ.	QTY AVAIL	COST EACH	SOURCE (COUNTY)	COMMENTS

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Items *not* in bold filled in by respondent

Bidder:

Date:

SPECIES	SIZE	QTY REQ.	QTY AVAIL	COST EACH	SOURCE (COUNTY)	COMMENTS



Plant Bid Requests

This is a list of the information a nursery **MUST HAVE** to efficiently fill out a plant bid. The items in **bold** are the most critical.

- **Scientific name**
- Common name
- **Size**
- Whether size substitutions will be considered
- **Quantity**
- Limit on genetic origin (see note below)
- Any special comments
- Date you need the response by
- **Date you need the plants by**
- Project name
- **Whether you require delivery® delivery location**
- Wholesale or sales taxed

“Genetic origin” refers to the location of the collection site for seeds and cuttings used in propagation of a plant. This may or may not be anywhere near where the specific plants were grown; rather it is the where the parent material came from. There is a growing awareness of the possible importance of this information. Some nurseries already offer details on genetic origin and some day knowledgeable customers will require it of native plant nurseries.